



Title	Environmental Management & Sustainability Policy			Ref. No	POL04
Approved by	SLT	Date	02/02/2021	Issue	10

General statement

Overall responsibility for Environmental Management and Sustainability within MKC Training Services Ltd. (MKCTS) is vested in me by virtue of my appointment as Managing Director. MKCTS is an environmentally conscious organisation which acknowledges the impact that our operations may have on the environment. We also support the Defence sustainable development strategy and the Chatham Station Environment and Sustainability Committee.

Our commitment

We fully commit to:

- Protecting the environment within the scope of our business operations
- Determining compliance obligations, ensuring operations are completed in accordance with them and evaluating how effectively we meet these obligations
- Continually improving our environmental management system to enhance environmental performance and sustainability, including implementing >3 annual facilities improvements which deliver tangible environmental benefits
- Implementing and maintaining an environmental management system that complies with ISO 14001 and is integrated within our overall Management System
- Allocating suitable and sufficient resources to enable us to achieve our environmental aims and objectives
- Minimising waste by reusing or recycling materials and resources wherever possible, including a 10% annual reduction in paper use
- Minimising usage of energy and resources in buildings and processes, including a 5% annual reduction in gas use and 10% for electricity
- Considering the effects that our operations may have on the local community
- Taking action to eliminate or reduce, as far as practicable, any of our potentially adverse environmental impacts
- Training, educating and informing our staff about environmental issues
- Ensuring that directors & managers are fully engaged in environmental issues
- Working in partnership with stakeholders, employers and the wider community by promoting environmental & sustainability principles and behaving in a considerate and socially responsible manner
- Completing internal audits systematically and correcting any non-conformities
- Ensuring effective and expedient incident control, investigation and reporting

Responsibilities

Directors, managers and supervisory staff have responsibilities for the implementation of the policy and must ensure that environmental issues are given adequate consideration in the planning and day-to-day supervision of all work. All employees, employers and subcontractors are expected to co-operate and assist in the implementation of this policy, whilst ensuring that their own work, so far as reasonably practicable, is carried out without risk to themselves, others or the environment. This includes co-operating with management on any environment-related matter. Full Environmental Management and Sustainability arrangements are available through our SharePoint site.

Mike Garrod – Managing Director

Date: 02 February 2021

Reviewed by									
Date									